



Subtract Meter Policy

On September 9, 2025, this policy has been agreed upon by the Richmond Utilities District's Trustees regarding rebates for any excess water use that does not enter the sanitary sewer other than major leaks. For information on major leaks see Section 11 of RUD's Terms and Conditions Fourth Revision. Below are the regulations set forth by the Trustees governing the use of rebate meters. From this point on, any mention of "meter" unless otherwise noted is defined as the sub-meter used to subtract water use from a sewer bill.

- 1) No credit rebate on sewer charges will be approved prior to installation of an approved meter.
- 2) All costs associated with setup, installation and maintenance shall be borne by the Customer.
- 3) Meter shall have a unique serial/meter number, non-resettable total reading, and read in gallons.
- 4) Meter shall be registered with RUD's Office Manager for unique serial number along with radio register for meter reading. These shall be added to RUD's billing software.
- 5) A new meter and radio register must be obtained through RUD and installed in such a way to only feed one outdoor spigot. Customer may choose to have a licensed plumber install the meter, and RUD operators shall inspect the installation. Cost of the meter and radio register shall be borne by the Customer and will be charged what RUD pays for them.
- 6) Installation shall require a shut off valve immediately before the sub-meter for maintenance of the meter. A second shut off valve after the meter is suggested to reduce any water mess associated with meter maintenance.
- 7) Once meter is installed, meter cannot be moved to a new location without re-inspection by a RUD operator. Meter and radio cannot be moved to a different address without complete installation, inspection and re-registration.
- 8) Meter shall be the sole responsibility of the Customer, and all care taken to avoid any damage. Meter shall be installed in a warm, safe place to avoid damage. If the meter is allowed to freeze, the meter could break and would no longer be serviceable. At this point the Customer would have to purchase a new meter through RUD and register the new meter for any future rebate.
- 9) RUD operators must inspect installation for correct meter placement and to make sure water discharge is not going into the sewer. All costs shall be borne by the Customer, including inspection fee at RUD's hourly rate.



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- 10) Meter suggested to be checked periodically by the Customer while in use to ensure it is working properly if they wish to receive a rebate.
- 11) A sub-meter shall NEVER be installed in place of a Customer's service meter. This is tampering and will subject Customer to the same charges and actions outlined in RUD's Terms and Conditions §18, *Tampering With Utility Property*.
- 12) Meters may be used to calculate water used to fill a pool, water gardens or lawn, wash vehicles, and other ordinary outside uses. Use of the meter for purposes other than those listed could result in disconnection of water service.
- 13) Sewer rebates do not start accumulating until the minimum use has been met, and therefore cannot be rebated below the minimum sewer charge. RUD requires all sub-meter setups to have their own radio register to allow the billing software to handle all calculations.
- 14) A one-time per season rebate for filling a pool is allowed without a sub-meter and shall require pool measurements to be provided by Customer to allow calculation of the volume of the pool. RUD operators shall also inspect premises to confirm the pool and its size.

A hose bib vacuum breaker is recommended for all outside spigots.

Please note that we do not warranty any sub-meters